

Volleyball **Sports Technical Manual** Version 2.0



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WELCOME AND INTRODUCTION

Talofa lava and welcome to Beautiful Samoa – home of the Samoa 2019 XVI Pacific Games.

We are excited to host the Pacific Region's largest quadrennial games here in our country, with more than 4000 Athletes and Team Officials from 24 countries competing in 27 sports.

Samoa is honoured to host you for the Games. We are proud of the work that has been accomplished to produce a world-class event for everyone in such a short period of time. Our motto from the beginning has been to "put our best foot forward" and we hope you will agree that we have done just that.

We put athletes and sport at the heart of our work and want to create a stage where you can excel. We are excited to provide an opportunity and platform for athletes to show their potential and create sporting memories at the Games here in Samoa. We admire your dedication to your sport and acknowledge and appreciate all your efforts in preparing your team to compete at the XVI Pacific Games from 7–20 July 2019. We are also eager to give you the best facilities, organisation and support that the people of Samoa can provide so your athletes can compete at their best.

As a nation, we know that to deliver a successful Games for our Pacific athletes, we will all need to be One in Spirit. Faafetai tele lava to each of the teams for the invaluable assistance provided to the Games Organising Committee. We could not have done this without your support.

We are delighted to present the Sport Technical Handbook for the Samoa 2019 XVI Pacific Games.

This publication contains details of the technical arrangements for your Sports and the various aspects of the Games that affect you. Please treat this as your source of reference during the Games.

Our dedicated Games staff and volunteers are here to assist you if you have any questions or issues. You can also seek further guidance from our Sport Information Centre located at the Games Village and Sport Information Desks at every venue.

We believe that the Pacific Games is not only about sports but also about building bonds between our Pacific nations. Therefore, we wish you a fantastic time at the Games. We hope you enjoy our warm Samoan hospitality as well as the camaraderie of the 24 nations from the Pacific that are participating in this year's Games.

One in Spirit!

Hon. Loau Solamalemalo Keneti Sio Chairperson Samoa 2019 Pacific Games Falefata Hele-Ei Matatia Chief Executive Officer Samoa 2019 Pacific Games



2.1 International Federation (IF) – Federation International de Volleyball (FIVB)

President: Dr. Ary S. Graca

Secretary General: Fernando Lima

2.2 National Volleyball Association – Volleyball Samoa Federation Incorporated

President: Tuulua Lauina Aisaka

Secretary: Leute Mataipule

Treasurer: Leute Mataipule

2.3 Volleyball Technical Committee – Pre Games

Sports Competition Manager: Kalena Sootagamalelagi Segi

IF Technical Delegate: Dean Turner

2.4 Volleyball Technical Committee – Games Time

International Federation (IF)

- FIVB and Pacific Games Council (PGC)
- Technical Delegate (TD): Dean Turner (Email: vbrefaus@gmail.com)

Organising Committee (OC)

• Sports Competition Manager (SCM): Kalena Sootagamalelagi Segi

2.5 Key Competition Management

Sports Competition Manager: Kalena Sootagamalelagi Segi

Assistant Competition Manager: Melanie Tulipe Mulitalo

2.6 International Technical Officials (ITO)

Name	Country
Elizabeth Pollock	Australia
Christine Kelly	Australia
Akesa Delai	Fiji
Savenaca Musudroka	Fiji
Viliame Naulivou	Fiji
Pauli Nei	New Zealand
Selau II Palelei	New Zealand
Tim Hulls	New Zealand
David Faavae	Tonga
Melei Melei	Tuvalu
Ricky Sauhonu	Solomon Islands
Stewart Taugaika	Solomon Islands

2.7 National Technical Officials (NTO)

Name	Country
Mavaega Falefata	Samoa
Nifae Magele	Samoa

2.8 Technical Meeting Date

The Technical Committee meeting will be held no more than 48hours prior to the commencement of the competition. This meeting will provide the most current sport specific information.

The Technical Committee shall ensure that the Samoa 2019 XVI Pacific Games Volleyball competition is conducted in accordance with the technical rules and regulations of FIVB. Updated information will be distributed at this time.

The Volleyball Technical Committee meeting has been scheduled as follows;

Date: 10 July, 2019

Time: 1000hrs

Venue: National University of Samoa (NUS) Gymnasium

The following team members are required to attend the Technical Meeting:

Head Coach

Team Captain

Team Doctor or Therapist

2.9 Preliminary Enquiry

The Preliminary Enquiry will be conducted throughout 9 July, 2019. The enquiry is conducted to check the legality of uniforms and validity of participants via Passport checks against the team O2 form.

Teams must provide their final O2 team list at the enquiry, this shall be the final playing list and list of team officials for the XVI Pacific Games event. Player lists will be validated against Pacific Games Registrations and Passports which must be presented at the Preliminary Enquiry. Any outstanding funds must also be settled during this meeting.

The Volleyball Preliminary Enquiries have been scheduled at the Games Village, as follows;

NF	Team	Time	NF	Team	Time	NF	Team	Time
ASA	Women	1000hrs	NCL	Men	1330hrs	TAH	Men	1700hrs
ASA	Men	1030hrs	PNG	Men	1400hrs	TUV	Men	1730hrs
FSM	Men	1100hrs	SAM	Women	1430hrs	WLF	Women	1800hrs
GUM	Women	1130hrs	SAM	Men	1500hrs	WLF	Men	1830hrs
GUM	Men	1200hrs	SOL	Women	1530hrs			
KIR	Men	1230hrs	SOL	Men	1600hrs			
NCL	Women	1300hrs	ТАН	Women	1630hrs			



3.1 List of Events

The Samoa XVI 2019 Pacific Games Volleyball Competition shall consist of the following events.

• Two events - Men's and Women's competition.

3.2 Match Schedule

Men's Pool

Α	В	С	D	
SAM	NCL	KIR	WLF	
ASA	ТАН	SOL	TUV	
GUM	FSM	PNG		

Men's Match Schedule

Date	Time	M. No	Pool	Round	Match
11 July	1200hrs				
	1400hrs	2	В	Pre	1B v 3B
	1730hrs	3	С	Pre	1C v 3C
	1930hrs	1	А	Pre	1A v 3A
12 July	1200hrs	4	В	Pre	1B v 2B
	1400hrs	5	С	Pre	1C v 2C
	1730hrs	6	D	Pre	1D v 2D
	1930hrs	7	А	Pre	1A v 2A
13 July	1200hrs				
	1400hrs	8	A	Pre	3A v 2A
	1730hrs	9	В	Pre	3B v 2B
	1930hrs	10	С	Pre	3C v 2C
15 July	1100hrs	11	G	9 - 11	3A v 3C
	1300hrs	12	E	1-8	1A v 2C
	1500hrs	13	E	1-8	1C v 2A
	1730hrs	14	F	1-8	1B v 2D
	1930hrs	15	F	1-8	1D v 2B
16 July	1100hrs	16			
	1300hrs	17	G	9 - 11	3B v 3C
	1500hrs	18	F	1-8	1B v 1D
	1730hrs	19	F		2B v 2D
	1930hrs	20	E		1A v 1C
			E		2A v 2C

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Women's Pool

Α	В
SAM	NCL
SOL	ТАН
WLF	ASA
GUM	

Women's Match Schedule

Date	Time	M. No	Pool	Round	Match
13 July	1230hrs				
	1430hrs	1	В	Pre	2 V 3
	1700hrs	2	А	Pre	3 V 4
	1900hrs	3	А	Pre	1 V 2
14 July	1230hrs				
	1430hrs			REST DAY	
	1700hrs			REST DAT	
	1900hrs				
15 July	1230hrs				
	1430hrs	4	А	Pre	2 V 4
	1700hrs	5	В	Pre	1 V 3
	1900hrs	6	А	Pre	1 V 3
16 July	1230hrs				
	1430hrs	7	А	Pre	2 V 3
	1700hrs	8	В	Pre	1 V 2
	1900hrs	9	А	Pre	1 V 4

17 July	1230hrs				
	1430hrs	10	D	5 - 7	4A v 3B
	1700hrs	11	С	1-4	1A v 2B
	1900hrs	12	С	1-4	1B v 2A
18 July	1230hrs				
	1430hrs	13	D	5 - 7	4A v 3A
	1700hrs	14	С	'1 – 4	1A v 1B
	1900hrs	15	С	'1 – 4	2A v 2B
19 July	0900hrs	16	D	5 - 7	3A - 3B
	1100hrs				
	1700hrs	17	Bronze	3 - 4	3C v 4C
	1900hrs	18	Gold	1 - 2	1C v 2C

3.3 Entries, Seeds and Draws

All athletes must comply with entry requirements as specified in the PGC Charter; Protocol 7.

3.4 Entry by Name (Protocol 7.10 - 7.15)

Entries by name containing the names of competitors and the events in which they wish to compete shall be forwarded electronically, to reach the Organising Committee at least forty-five (45) days before the date of the opening of the Games. Thirty percent of the Pacific Games Authority's estimated per diem obligation shall be payable at this time. A further confirmation of entries by name shall be required from PGAs no later than 30 days before the opening of the Games, from which the official and final per diem obligation will be calculated. A further 30% of this official per diem obligation shall be payable at this time. PGAs shall pay the remaining per diem obligation no later than the Delegation Registration Meeting (DRM) upon arrival and no Games Accreditations shall be issued to PGAs until the full per diem obligation is discharged. (Protocol 7.10)

A pre-DRM in person, or through the use of technology, shall occur within five days after the further confirmation of entries 30 days before the Games. (Protocol 7.11)

Each PGA shall pay at the DRM such sum as the Executive Board may prescribe for each competitor and official entered, which shall be paid into a separate account in the name of the Council. (Protocol 7.12)

Entries shall be completed electronically, and shall be forwarded to the OC via the Sporting Pulse provided Games Management System website. A PGA may also, simultaneously, submit a signed spreadsheet of athlete entries as an additional step to confirm its entries. The OC shall forward the entries to the Council and the relevant International Federations. (Protocol 7.13)

The OC shall send to PGAs copies of "Entry and Eligibility Conditions form" in English and French to be signed by each competitor and to be countersigned by the appropriate PGA and duly affiliated National Federation (NF). Completed forms for each athlete must be returned to the OC no later than the DRM. The Council shall approve the text to this form based upon the guidelines contained in Regulation 20. (Protocol 7.14)

As per Article 26 (5), late entries by name will not be accepted. (Protocol 7.15)

3.5 Final Entries (Protocol 7.16 - 7.21)

The names of those competitors finally entered for each event shall be confirmed to the OC at the Delegation Registration Meeting (DRM) at least 48 hours prior to the official opening of the Games. With the exception of the provisions of Protocol 7.18, no amendments to a PGA's delegation of athletes may be made after the DRM. (Protocol 7.16)

Only those competitors whose names appear on the individual entry Forms shall be eligible for final confirmation for participation. (Protocol 7.17)

When a competitor is injured after being included in the final entries forms, a substitute may be nominated on production of a medical certificate from the doctor designated by the OC provided this nomination is made before midnight preceding the opening event of the tournament in which the injured competitor would have taken part. The substitute's name must have been entered in the Individual Entries forms of that sport. (Protocol 7.18)

Each PGA shall be required to ensure that Article 8 is observed with regard to the selection and management of its team. (Protocol 7.19)

The Executive Board may require the OC to reject an entry, which does not comply with the requirements of the Charter, or for any other good or sufficient reason. (Protocol 7.20)

Penalties shall be imposed on the PGA for entries submitted that do not comply with the Council Charter. These penalties shall be payable to the PGC and shall include a minimum monetary fine of US\$1,000 or removal of the PGA's voting rights at the next Council annual meeting, or both. (Protocol 7.21)

3.6 Conditions of Entry

For Pacific Games and in respect of all activities of the Council and events under its control, there shall be no discrimination against any member country or persons on any grounds whatsoever, including race, gender, religion or politics.

The Executive Board may require the OC to reject an entry, which does not comply with the requirements of the Charter, or for any other good or sufficient reason. (Protocol 7.20)

3.7 Maximum Entries

The maximum number of players required for each team is -14 women/14 men (Regulation 7).

3.8 Draws

The draw was conducted in accordance with IF Rules. Further details will be provided at the Technical Committee Meeting.

3.9 Competition Rules and Regulations

Each sport shall be conducted in accordance with the technical rules of its IF current at the time of staging of the Games unless the Council is of the opinion that it is impractical to do so. International Federation Laws and Regulations of the FIVB will be followed and strictly adhered to.

The Pacific Games Council shall have complete control of the Policy of the Games as stated in the PGC Charter; Protocol 15.1. However, the International Federations of all sports on the Games Program, in association with the Technical Committee shall have technical control of the organisation of their respective sports in accordance with the IF Rules.

The conduct and organisation of the Sport Competitions in the programme of the Games is in accordance with the IF Rules and under the authority of the Organising Committee PGC Charter; Protocol 16.1.

In cases of disputes the Pacific Games Council decision shall be final.

3.10 Protests, Appeals and Arbitration Procedures

In accordance with the FIVB Regulations all complaints concerning the results of a match must be presented in writing to the members of the Technical Sub-Committee within an hour of the end of the match concerned.



4.1 NUS Gymnasium

The Volleyball competition of the Samoa 2019 XVI Pacific Games will be held at the NUS Gymnasium.

4.2 Travel time

The NUS Gymnasium is approximately 25 minutes journey time from the Games Village.

4.3 Facilities

The venue will provide the following facilities:

- Warm-Up Area
- Officials Lounge
- Competition Management Area
- Sport Information Desk
- Medical Room

4.4 Technical Details

There will be two fields of play, Court 1 and Court 2.

4.5 Sport Information Desk

Each competition venue will have a Sport Information Desk (SID). This will be your main point of contact during your stay to provide you with additional information you may require, as well as being the main collection point of relevant competition information.

The main Sport Information Centre (SIC) will be located in the international zone at the Games Village, Faleula, Apia.



Training for Volleyball will take place at the Samoa Independent Seventh Days Adventist Church (SISDAC) Hall and NUS Gymnasium

5.1 Travel time

These venues are located approximately 20-25 minutes journey time from the Games Village.

5.2 Facilities

The venue will provide the following facilities:

- Training Courts
- Change rooms
- Showers and Toilets

5.3 Availability

The training venue will be available from 4 July, 2019. A detailed training schedule will be drawn up for all teams.

5.4 Amendment and Booking of Training Venues

Upon arrival in Apia, each team will receive a detailed schedule of the slots they have been allocated before and during the event.

Amendments to and the booking for additional training times should be done at the Sports Information Centre in the Games Village.

5.5 Media Access to Training Venues

Media will not be permitted at any Samoa 2019 XVI Pacific Games Non-Competition Training Venues. However, nominated PGA team photographers will be permitted.

Media access at all Samoa 2019 XVI Pacific Games Competition Training Venues will be at the discretion of the Sports Competition Manager.



6.1 Information before 4 July, 2019

PGAs requiring any information or clarification should contact the relevant Sports Competition Manager.

6.2 Information from 4 July, 2019

The main Sport Information Centre (SIC) is located in the Games Village at Faleula. There will also be a Sport Information Desk (SID) at each Competition Venue.

6.3 Sport Information Centre at the Games Village

The SIC at the Games Village will be open from 4 July, 2019. It will open from 07:00hrs until 22:00hrs and will provide Chefs de Mission, Team Managers and Team Officials with critical information relating specifically to training and competition for each of the 27 Sports. Athletes will not have access to the Sports Information Centre.

The SIC will be staffed by personnel who can liaise directly with relevant Sports Competition Managers, to provide a one-stop sport, transport information and troubleshooting service to Team Officials and their technical staff.

The Sports Information Centre will provide all sports information and results. Other general services offered by the information centre are:

- Distribution of technical information, such as results, start lists, competition schedules etc.
- Distribution of information regarding Technical meetings, seedings and draws, Technical Officials appointments, training sessions, transport arrangements, etc.
- Procedures for PGAs to book/amend training sessions.
- Procedure for PGAs to declare training sessions open to the media and for advising media on a daily basis of any "open" training sessions.
- Providing communication links between competition venue, Competition Management and Teams.
- Receipt and authorisation of requests for Athlete Venue Meals.
- Co-ordination of sports and other information for PGAs.

6.4 Results

Results will be available for publication and online between 30 and 60 minutes after the conclusion of competition.



7.1 Games Polyclinic

The Village Medical Centre at the Games Village will provide primary medical care services from 4 – 22 July 2019, to all Athletes, Team Members and Officials.

The Games Polyclinic will be open daily between 0700hrs and 2200hrs. Emergency medical, dental and pharmacy advice and dispensing services will be provided on a 24-hour basis.

7.2 Technical Officials

Technical Officials will be able to use the facilities at the Games Polyclinic, during the stated times of operation. Technical officials can access all of the services provided, including the stated 24-hour emergency services.

7.3 Competition Venues

Medical services will be provided for athletes at each of the Competition Venues. The service will be available from one (1) hour prior to start of competition until all athletes have been treated. Where required by the sport, paramedic ambulances will also be on standby at the venue.

7.4 Training Venues

Medical services provided to the Training Venues shall be on an on-call basis. Referrals from team doctors requiring further attention can be attended to at the Polyclinic.

Where required by the sport, paramedic ambulances will also be on standby on an on-call basis.

7.5 Prosthesis Repair

Prosthesis repairs will be carried out at the Games Polyclinic, at the stated daily operating times of 0700hrs to 2200 hrs.

7.6 Doping Control

The Athletes are informed that drug testing will be organised for the duration of the Pacific Games, in close collaboration with the World Anti-Doping Association, WADA.

It is the responsibility of supervisors and Athletes to refer to the list of prohibited substances and to abstain from consuming them.

The list can be downloaded from the World Anti-Doping Association website https://www.wada-ama.org

Any Athlete that tests positive to a prohibited substance will be disqualified from the Samoa 2019 XVI Pacific Games.



8.1 Athletes and Team Officials

Athletes and Team Officials from each country will use dedicated private vehicles for their movement through Games locations, including the Games Village, the competition venue, the training venue and the dining halls. These vehicles will come with a dedicated driver. Each team is responsible for the driver. The vehicles will be available from the date of arrival of the team to the end of competition.

8.2 Technical Officials

Technical Officials will use a Technical Official Shuttle Service for their movement to and from their accommodation to the Competition Venues. This service will run from date of arrival through the day after competition. As different sports are accommodated at different hotels, the service will be dedicated to each group of Technical Officials. Technical Officials will use a pool vehicle service to access the dining halls on an individual technical official basis.

8.3 Competition Venues

Shuttle Bus Services to Competition Venues will cease upon completion of that venue's competition. Note the shuttle bus service does not stop at every competition venue.

Bus services to all Sporting Venues cease by 1900hrs, on 20 July, 2019.



GENERAL REFERENCE INFORMATION

9.1 Technical Committee

The Volleyball Technical Committee will meet on 10 July, 2019 at 1000hrs, NUS Gymnasium.

Please note that the date, time and place of the meeting will be confirmed on 25 June, 2019 at the latest.

Role of the Technical Committee

The Technical Committee will abide by the following rules enacted by the Pacific Games Council Charter amended on 17 June, 2018.

Protocol 15 of the Pacific Games Charter:

Organisation of the Different Sports Competition Committees.

15.1 The Council has complete control of the policy of the Games.

15.2 The OC shall set up its own sports division and also one such sports competition committee for each sport. Each National Federation of the Host PGA affiliated to the relevant International Federation whose sport is included in the programme of the Games shall appoint one of its representatives to serve on the sports competition committee. Each representative shall keep his /her governing body informed on progress made. The governing body shall maintain close liaison with the sports competition committee of its sport and be initially responsible, within the overall policy of the OC, for the arrangements of its sport.

15.3 Under the direction of the Council, the Organising Committee shall convene meetings of a PGC Technical Committee for each sport. The PGC Technical Committee will supervise and assume complete control of the technical arrangements for the sport, and ensure that the sport is conducted in accordance with the relevant International Federation's regulations unless as varied by the PGC Executive Board.

15.4 Membership of each PGC Technical Committee shall consist of two representatives from the Host country/territory, one representative from each of the other competing countries/territories and the International Federation representative (or their nominee), all with voting rights. Other members maybe co-opted, but without voting rights.

15.5 The date, time and place of the meeting of a PGC Technical Committee for each sport will be communicated to all PGAs at least one month prior to the opening of the Games. The meeting itself will be held not more than 48 hours prior to the commencement of the sport.

15.6 Each PGC Technical Committee shall elect its own Chairman and have an officer of the Council as an ex-officio member.

15.7 No PGC Technical Committee can validly meet without at least 50% of participating PGAs (excluding the Host) in that sport being present.

15.8 The PGC Technical Committee may alter the order and timing of events during and between each day of competition on the programme, but it may not alter the detailed programme and/or dates of sport competition without the approval of the PGC Executive Board.

9.2 International Rules

The events will be organised in conformity with the regulations of the international rules of Volleyball.

9.3 Medals

Gold, Silver and Bronze medals will be awarded in the Pacific Games Volleyball in accordance with the PGC Charter; Protocol 26.

- Four (4) or more contestants: Gold Silver and Bronze
- Three (3) contestants: Gold and Silver only
- Two (2) contestants: Gold only
- One (1) contestant: No Event, No Medal

9.4 Medal Ceremonies

In conformity with Protocol 23 of the Charter, the Medal Ceremonies will be held after the finals.

Each Athlete is requested to wear the official sports uniform of her/his delegation to attend the Medal Ceremony.

Athletes should attend all medal ceremonies in their official PGA team tracksuit and appropriate footwear, even where the medal ceremony is scheduled for a different day to the day of competition.

9.5 Personal Clothing and Personal Equipment

As per the Pacific Game Charter:

Regulation 17 Part II Rules Relating to Identification of Personal Clothing and Personal Equipment.

There shall be no advertising or publicity on personal equipment and competition clothing used or worn at the Games. Subject to the International Federations rules identification of the manufacturer (Name and/ or Logo) of the equipment and clothing may appear, if not marked conspicuously for advertising purpose as follows;

- **1. Manufacturer's Identification:** The identification of the manufacturer shall not appear more than once per item of Clothing and equipment.
- 2. Equipment: Manufacturer's identification shall not exceed 10 percent of the surface area of the equipment that is exposed during competition and shall not be more than 60 square centimetres.
- **3.** Head gear (hats, helmets, sunglasses, goggles etc.) and gloves: Any identification of the manufacturer shall not exceed 6 square centimetres.
- 4. **Clothing:** One identification of the manufacturer (Logo, Name or combination) may appear on each article of clothing worn by athletes, officials or judges (vest, shorts, track-suits, etc.) the maximum height of 4 centimetres. No other form advertising or sponsorship on clothing shall be permitted.
- 5. Shoes: The normal distinctive design pattern of the manufacturer is permitted. The manufacturer's name and/ or logo may also appear, up to a maximum of 6 square centimetres, either as part of the normal distinctive design pattern or independent of the normal distinctive design pattern.
- 6. Variation of the above rules shall be subject to approval of the Executive Board.

9.6 Eligibility

All athletes wishing to compete in the Pacific Games must comply with comply with current requirements for representing a Country and participating in the Games according to the PGC charter: Article 26.

In the event of a challenge to a competitor's eligibility, the Executive Board shall immediately refer the challenge to the Disputes Tribunal in accordance with PGC Charter: Article 26.8.

The Tribunal's decision shall be final. No further challenges shall be considered thereafter.

Pacific Games Association delegation entries are required to be finalised, confirmed and posted on the Pacific Games Council and Organising Committee websites 20 days prior to the commencement of the Games. PGC Charter: Article 26.10.

9.7 Mixed Zone

On each competition site a zone dedicated to exchanges between the Athletes and accredited journalists will be reserved near the exit from the competition area (mixed zone). It will be a brief exchange and athletes and team supervisors are requested to cooperate with the media.

9.8 Charter of the Games

The events will be organised in conformity with the Pacific Games Council Charter which should be referred to whenever technical information does not appear in the international regulations. The Pacific Games Council Charter can be downloaded from the Samoa 2019 XVI Pacific Games' website (www.samoa2019.ws) in the "About Us" section.

SPORTS TECHNICAL MANUAL | VOLLEYBALL

MAPS AND PLANS

